
Covid-19 Safe Practice Guidelines

The following is a list of measures that will be undertaken to enable work to be carried out whilst also adhering to guidelines to prevent the spread of the disease, therefore giving you peace of mind about the safety of your project.

Pre-Production

- All planning will take place remotely via email, phone or video chat.
- Time will be taken to discuss any specific concerns surrounding safe working practices.
- Location scouting will be done virtually where possible. Where not, it will be completed with the minimum amount of people required.

On-Set

- Crew will be kept to a minimum and will only attend if they are symptom free.
- Where possible, crew members will keep out of filming area when not needed.
- It is also encouraged that only key clientele attends the shoot on the day. Depending on the shoot location, it may be possible to relay footage & audio remotely for immediate feedback.
- Where possible, it will be encouraged that shoots take place either outdoors or in a well-ventilated space.
- Strict social distancing guidelines will be adhered to.
- Face masks will be worn at all times. Gloves will be worn wherever practical and at all times when in contact with talent.
- Lapel microphones will be avoided if possible.
- If this is not possible, the sound engineer will give guidance to allow talent to place lapel microphones themselves.
- If this is still not possible, then sound engineer will place lapel microphone as quickly as possible, but only after ensuring that talent is comfortable with this.
- All equipment will be cleaned before and after use, particularly those that are being used by/attached to talent.
- Crew members will not share any food or drink.

Post-Production

- Files should be transferred remotely wherever possible. Help can be given if this is something you are unsure about.
- Discussions & feedback should also be conducted remotely, be that via email, phone or video chat.
- Finished product will also be delivered remotely in the required format.